

Method Statement

Method Statement No.	001	Created on date	06 July 2020	
Task	COVID-19 General mitigating measures			
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To be used in conjunction with COVID RA 001

Who?

All persons utilizing the vessels. Passengers and vessel crew along with shoreside staff. There will be a risk that COVID-19 is present in some form. As it is impossible to visually see the virus all mitigating measures will be followed to ensure risk of infection / spread are kept to as low as reasonably practicable (ALARP) levels.

Where?

At any point when operations are taking place both onboard and ashore.

When?

When operations are to take place: Vessel maintenance, voyages, shoreside works, etc.

With What?

Method Statement will cover the generic measures taken to ensure Dolphin Survey Boat Trips can mitigate the infection, spread and risk to people as far as possible. Measures are seen as the minimum to ensure the safety of all.

Additional measure may be required as further information is available and government guidance is updated.

Further specific guidance and requirements are contained within the company's terms and conditions and must be agreed by all parties prior to bookings being confirmed. This is done online via the companies booking system / website.

Personal Protection Equipment (PPE)

- Standard PPE for vessel operations will be followed
- In addition, the following PPE will be available / worn by:

Vessel crew

- Face coverings
- Eye protection (Weather dependent)
- Gloves

Passengers

- Face coverings if social distancing cannot be achieved
- Eye protection (Weather dependent)

Note. Hand sanitizer will be available prior to boarding the vessel and again when exiting. Further sanitizer will be available shoreside for passengers and staff to utilize.

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Steps below are implemented by Dolphin Survey Boat Trips from all operating locations to ensure the safety of persons when utilizing company services.

Health declaration

All persons (Crew & Passengers) will be required to confirm acceptance with the company health declaration. This will be recorded against each booking for passengers and crew. Further health monitoring can be enforced prior to any voyages. This would include contactless measuring of body temperature.

Arrival of persons

To ensure initial social distancing, passengers will be informed of where to wait ahead of their trip. Social distancing guidance must be followed. Confirmation of online booking must be shown electronically, and the company will not request paper copies.

Safety Induction

This will be provided verbally to all before boarding of the vessel can take place. The following items will be addressed during each safety induction. The list is not exhaustive and will be reviewed in accordance with the latest guidelines:

- PPE requirements and when they apply
- Donning of lifejackets and correct fitting checks
- Transit route from shore to vessel and vessel to shore
- Self-boarding of vessel
- Use of hand sanitizer upon entry and exit of vessel
- Seating arrangements once on vessel
- General voyage safety measures (As per normal operations)
- Signals / notification to give if persons start to develop signs related to COVID-19
- Disembarking of vessel and transit back to starting point
- Removal and disposal of any single use PPE

Other operators

If other vessels / businesses are operating nearby, daily verbal communication will take place to ensure persons using the same access points can do so with social distancing in place. Ensure no groups are trying to utilize the same areas at one time. Will allocate safe waiting points to maintain safe distance. If required one-way routes can be introduced

Vessel crew

Vessel crew will aim to keep social distance from passengers at all times. This should only be dropped if safety reasons require. Vessel crew will utilize the company supplied PPE at all times.

Passengers

Passengers will be split into groups / seating in accordance with guidelines. Passengers will follow the guidance of the crew at all times. PPE provided by Dolphin Survey Boat Trips will be utilized as directed by vessel crew. Boarding, exiting and transferring to and from shore will only be upon command of vessel crew.

Vessel

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To reduce the risk of contamination on company vessels they will be thoroughly cleaned and disinfected before the start of each day and also at the end. Material for cleaning are stored onboard vessels.

If multiple voyages are undertaken within the same day then cleaning will also be undertaken by the vessel crew between each voyage. As a minimum cleaning will consist of:

- Handrails to be wiped with disinfectant
- All seats and back rests to be cleaned
- Helm position to be cleaned
- Ropes cleaned as used

Crew will be provided with the appropriate PPE to undertake cleaning duties and will be briefed on how to complete tasks.

This method statement will remain a live document and will be updated in accordance with changes in government guidance. Sources utilized to monitor regulations and guidance will be:

www.gov.uk

www.gov.wales

www.hse.gov.uk

www.workboatassociation.org

www.rya.org.uk

www.ybdsa.co.uk